

## OPWDD Common Acronyms & Terms

### A

AA – Alcoholics Anonymous

ABAS – Adaptive Behavior Assessment System

ABLE (Accounts) – Achieving a Better Life Experience

ACA – Affordable Care Act

ACCES-VR – Adult Career & Continuing Education Services - Vocational Rehabilitation

ACE – Assisted Competitive Employment/Adverse Childhood Experience

ADA – Americans with Disabilities Act

ADM – Administrative Memorandum

ADOS – Autism Diagnostic Observation Schedule; a tool used to evaluate and diagnose Autism

ADL – Activities of Daily Living

AMAP – Approved Medication Administration Personnel

AOC – Administrator on Call

AOD – Administrator on Duty

APE – Annual Physical Exam

APS – Adult Protective Services

Article 16 – An OPWDD clinic that principally serves persons with I/DD

ASD – Autism Spectrum Disorder

ASSD – Agency Supported Self Directed

ASMT – Assessment

AT – Assistive Technology

ATI – Alternative to Incarceration

### B

BAA – Business Associate Agreement

BDS – Broome Developmental Center / Brooklyn Developmental Center

BIPS – Balancing Incentive Programs

BITS – Bureau of Intensive Treatment Strategies

BOCES – Board of Cooperative Educational Services

BSP/BIP – Behavior Support Plan / Behavior Intervention Plan

BWE – Blind Work Expenses

### C

Care Coordination – Oversight of services combining developmental disability services and supports with health and wellness services.

Care Manager – Person who works for a CCO and will help you to navigate and coordinate services

CAB – Consumer Advisory Board (represents Willowbrook class)

CAH – Care at Home

CANs – Child and Adolescent Needs and Strengths. An assessment tool used to with children to identify strengths, needs and support decision making.



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**CAPA** – Child Abuse Prevention Act

**CAS** – Coordinated Assessment System. Required assessment completed to show needs and wants of an individual. Slowly replacing the DDP-2 as it is more person-centered and involves input from the family/individual.

**CASAC** – Credentialed Alcoholism and Substance Abuse Counselor

**CBD** – Childhood Disability Benefit (previously known as DAC)

**CBPV** – Community Based PreVoc

**CCO/HH** – Care Coordination Organization/Health Home

**CCM** – Care Coordination Manager

**CD** – Chemical Dependency

**CDC** – Center for Disease Control and Prevention

**CDPA** – Consumer Directed Personal Assistance

**CDR** – Continuing Disability Review

**CEO** – Chief Executive Officer

**CFA** – Comprehensive Functional Assessment

**CFCO** – Community First Choice Option

**CFTSS** – Children and Family Treatment and Support Services

**CH** – Community Habilitation. Service provided to enhance skills needed to live more independently in their homes or in the community. Can include adaptive skill development, money management, travel training, leisure skills, social skills and more.

**CHOICES** – OPWDD system used by many agencies to share documents

**CHHUNY** – Children's Health Home of Upstate New York

**CIN** – Client Identification Number used for Medicaid

**CIT** – Center for Intensive Treatment

**CM/CCM** – Care (Coordination) Manager

**CMA** – CMA - Capacity Management Application (for OPWDD Residential housing)

**CMA** - Care Management Agency

**CMA** - Care Management Assistant

**CMOR** – Care Manager Observation Report

**CMS/CCMS** – Care (Coordination) Manager Supervisor or Center for Medicaid Services

**COLA** – Cost of Living Adjustment

**CON** – Certificate of Need

**CoP** – Community of Practice

**COS** – Circle of Support

**CP** – Cerebral Palsy

**CPEP** – Comprehensive Psychiatric Emergency Program

**CPS** – Child Protective Services

**CQI** – Continuous Quality Improvement

**CQL** – Council on Quality and Leadership

**CR** – Community Residence; also see IRA

**CRO** – Certified Residential Opportunity (includes IRAs and Family Care Homes)

**CSB** – Community Services Board

**CSE/CPSE** – Committee on (Preschool) Special Education

**CSIDD** – Crisis Services for Individuals with Intellectual Disabilities; previously referred to as NY START

**CSS** – Consolidated Supports and Services

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CTS – Community Transition Services

## D

DAC – Disabled Adult Child

DBT – Dialectical Behavioral Therapy

DC – Developmental Center

DD – Developmental Disabilities

DDP2 – Developmental Disabilities Profile (version 2). Questionnaire used to provide an accurate and thorough description of the skills and challenges of a person with developmental disabilities that are related to their service needs.

DDPC – Developmental Disabilities Planning Council

DDRO – Developmental Disabilities Regional Office (OPWDD is divided up amongst 5 regions which cover New York State. Families must interact with the DDRO which oversees the county they reside in).

DDSO – Developmental Disabilities Service Organization/Office

DH – Day Habilitation. Service focused on giving participants the personal, social and vocational supports needed to live in their community. Programming varies depending on each individual's needs and interests.

DHWOW – Day Habilitation Without Walls

DME – Durable Medical Equipment

DNR – Do Not Resuscitate

DOCCS – Dept. of Corrections and Community Supervision

DOH – Department of Health

DOL – Department of Labor

DPP – Direct Provider Purchased

DSO – Developmental Services Office

DSP – Direct Support Professional

DSRIP – Delivery System Reform Incentive Payment Plan

DSS – Department of Social Services

DT – Day Treatment

DQA – Division of Quality Assurance

DQI – Division of Quality Improvement

DUA – Data Use Agreement

DX – Diagnosis

## E

EAA – Eligibility Assessment and Authorization Tool

EBT – Electronic Benefit Transfer

ED – Emergency Department

ED – Executive Director

EHR – Electronic Health Record

EI – Early Intervention

EIE – Earned Income Exclusion

Eligibility – Process by which an individual is found to have a qualifying OPWDD condition and able to apply for OPWDD services.

EMOD – Environmental Modification

EMR – Electronic Medical Record

EO – Executive Order

ER – Emergency Room



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ETP – Employment Training Program

## F

FA – Functional Assessment

FAQ – Frequently Asked Questions

FBA – Functional Behavior Assessment

FBEAM – Financial Benefits & Entitlements Assistance & Management (previously RSFO)

FC/FCH – Family Care or Family Care Home. One type of residential opportunity offered by OPWDD.

FCP – Family Care Provider

FD – Front Door. First point of contact in obtaining OPWDD eligibility and services

FET – Family Education and Training

FI – Fiscal Intermediary (Acts as the banker for those who have a Self-Direction Plan)

FIDA – Fully Integrated Dual Advantages (brings Medicaid and Medicare together)

FMS – Fiscal Management Service

FOIL – Freedom of Information Law

FRR/FSRR – Family (Support) Reimbursed Respite. Service offered in a Self-Direction plan that helps pay for respite services.

FSR – Free Standing Respite

FSS – Family Supports and Services. These are often grant funded services offered by some provider agencies in addition to OPWDD waiver services.

FTE – Full time employees

## G

GAF – Global Assessment of Functioning

GDH – Group Day Habilitation

GID – General Income Disregard

Guardian – A party appointed by a court to make or assist a person to make personal and/or financial decisions in situations in which the person is deemed not to have capacity to make those decisions.

## H

HARP – Health and Recovery Plan

HCBS Plan Support – Basic coordination of OPWDD supports and services

HCBS Waiver – Home and Community Based Services Waiver (allows individual to access different services)

HCR – Home Community Renewal

HES – Home Enabling Supports

HH – Health Home

HHA – Health Home Aide

HHCC – Health Home Compliance Coordinator

HHSC – Health Homes Serving Children

HHUNY – Health Homes of Upstate NY

HIE – Health Information Exchange

HIP – Head Injury Protocol

HIPAA – Health Insurance Portability and Accountability Act

HIT – Health Information Technology

HMO – Health Maintenance Organization

HOYO – Home of Your Own



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**HRC** – Human Rights Committee. Committee which has the responsibility to protect the rights of persons whose behavior support plans incorporate the use of any restrictive/intrusive intervention and/or limitation on a person's rights in order to prevent, manage, and/or control challenging behavior.

**HRIS** – Human Resource Information System

**HRSN** – Health Related Social Needs

**HS** – Habilitation Specialist

**HUD** – Housing and Urban Development

## I

**IAM** – “I Am Me” Assessment. Required (at least) annually and completed by the Care Manager in conjunction with the individual/family member and supports to identify goals/ wants/ needs. Informs and acts as the foundation of a Life Plan.

**IBR** – Institute of Basic Research

**IBS** – Intensive Behavioral Supports

**ICDS** – Integrated Care Delivery System

**ICF** – Intermediate Care Facility

**ICS** – Individualized Community Services

**ICT** – Interdisciplinary Clinical Team

**I/DD** – Intellectual or Developmental Disability

**IDT** – Inter Disciplinary Team

**IDEA** – Individuals with Disabilities Education Act

**IDGS** – Individual Directed Goods and Services

**IEP** – Individualized Education Plan. Prescription of services for individuals receiving educational services

**IMS** – Information Management Solutions

**IMU** – Incident Management Unit

**IPOP** – Individualized Protective Oversight Plan

**IPP** – Individual Program Plan

**IPSIDD** – Independent Practitioner Services for Individuals with Developmental Disabilities

**IRA** – Individualized Residential Alternative; sometimes referred to as “group homes”. One type of residential opportunity offered by OPWDD.

**IRC** – Incident Review Committee

**ISH** – Individualized Supportive Housing

**IRMA** – Incident Report and Management Application

**IRWE** – Impairment Related Work Expenses

**ISE** – Individualized Service Environment

**ISP** – Individualized Service Plan; now referred to as a “Life Plan”

**ISPM** – Individualized Services Planning Model. Overall level of functioning based on DDP2 assessment

**ISS** – Individualized Supports and Services

**IUR** – Independent Utilization Review

**IT** – Information Technology

## J

**JC** – Justice Center

## L

**LCED** – Level of Care Determination (individual must meet annual criteria to remain eligibility for HCBS Waiver and CCO services).

**LCSW** – Licensed Clinical Social Worker



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**LDSS** – Local Department of Social Services (responsible for Medicaid Oversight)

**LGBTQIA2S+** - Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, Two-Spirit, and the countless affirmative ways in which people choose to self-identify

**LIC** – Live-in Caregiver

**LIHWAP** – Low Income Household Water Assistance Program

**LMSW** – Licensed Master Social Worker

**LOC** – Level of Care; also see “LCED”

**LOI** – Letter of Introduction

**LP /Life Plan** – A required plan for all individuals receiving OPWDD services which acts as the prescription of services and explains the individual’s wants, needs, goals and services. Reviewed at least twice per year.

**LPN** – Licensed Practical Nurse

**LRE** – Least Restrictive Environment

**LST** – Life Sustaining Treatment

**LTC/LTCC** – Long Term Care (Coalition)

**LTSE** – Long Term Sheltered Employment (Workshop)

**LTSS** – Long Term Services and Supports

## M

**MA** – Medicaid. Medicaid is required for payment of OPWDD services and supports, unless an agreement for self-pay is developed.

**MAPP** – Medicaid Analytics Performance Portal

**MAR** – Medication Administration Record

**MAS** – Medicaid Answering Services (Medicaid

Transportation)

**MBI** – Medicare Beneficiary Identifier (Medicare Number) / Medicaid Buy In

**MC/MCO** – Managed Care (Organization)

**MCT** – Mobile Crisis Team

**MediSked** – Electronic Health Record used by CCOs

**MFP** – Money Follows the Person

**MH** – Mental Health

**MHA** – Mental Health Association

**MHL** – Mental Hygiene Law

**MHLS** – Mental Hygiene Legal Service

**MMC** – Medicaid Managed Care

**MOLST** – Medical Orders for Life-Sustaining Treatment

**MOU** - Memorandum of Understanding

**MRT** – Medicaid Redesign Team

**MSC** – Medicaid Service Coordinator; now referred to as “Care Manager”

**MSDS** – Material Safety Data Sheet

**MSW** – Master of Social Work

## N

**NA** -Nurse Administrator

**NCI** – National Core Indicators

**NF** – Nursing Facility

**NFP** – Not for Profit



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NOD – Notice of Decision/Determination

Authorization/ Provider Agreement/ Public Assistance

NOT – Notice of Termination

PACE – Program for All-Inclusive Care for the Elderly

NP – Nurse Practitioner

PAG – Provider Assigned Goal

NSB – Non Site Based

Parental Deeming - Process to allow children with I/DD to apply for Medicaid considering only the resources and income of the child and waiving parental income and resources. PASSR – Preadmission Screen and Resident Review

NYSED – New York State Education Department

PASS – Plan for Achieving Self-Support

## O

OAA – Older Americans Act

PASRR - Pre-admission Screening and Resident Review

OASAS – Office Addiction Services and Supports / Office of Alcoholism and Substance Abuse Services

PCP – Primary Care Physician / Person Centered Planning

OCFS – Office of Child and Family Services

PCSP – Person Centered Service Plan

OIG – Office of the Inspector General

PCSS – Plan of Care Support Services

OMH – Office of Mental Health

PCP – Person Centered Planning or Primary Care Physician

OMIG – Office of the Medicaid Inspector General

PD – Parental Deeming; the process whereby parental income of an individual under 18 is waived and exempt. Medicaid is subsequently determined based on need (via a county disability determination) and on the applying individuals' resources and income only.

OMRDD – Office of Mental Retardation and Developmental Disabilities (now OPWDD)

PEP – Personal Expenditure Plan

OPTS – Options for People Through Services

PERS – Personal Emergency Response Systems

OPWDD – Office for People with Developmental Disabilities

PESS – Property Essential to Self-Support

OSHA – Occupational Safety and Health Administration

PFFS - Private Fee-for-Service

OT – Occupational Therapy

PHC – Population Health Coordinator

OTDA – Office of Temporary and Disability Assistance

PHI – Protected Health Information

OTPS – Other Than Personal Services

PHR – Personal Health Record

## P

PA – Personal Allowance / Physician's Assistant/ Prior

PINS – Person in need of Supervision

PMHNP – Psychiatric Mental Health Nurse Practitioner

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**PNP** – Psychiatric Nurse Practitioner

**POCA** – Plan of Corrective Action

**PONS** – Plan of Nursing Support

**POMs** – Personal Outcome Measures

**PPO** – Preferred Provider Organization

**PPSNA** – Protection of People with Special Needs Act

**PRA** – Personal Resource Allocation

**PRAISE** – Promoting Relationships and Implementing Safe Environments

**PROMOTE** – Positive Relationships Offer More Opportunities to Everyone

**PSA** – Protective Services Adult

**PSYCKES** – Psychiatric Services and Clinical Knowledge Enhancement System

**PT** – Physical Therapy

**PTSD** – Post-Traumatic Stress Disorder

**PWS** – Prader-Willi Syndrome

**PTE** – Pathways to Employment

## Q

**QA** – Quality Assurance

**QI** – Quality Improvement

**QIDP** – Qualified Intellectual Disabilities Professional

**QR/QRT** – Quality Review (Team)

## R

**RA** – Risk Assessment

**RC** – Rehabilitation Counselor

**Respite** – Indirect service which provides temporary relief to people who are responsible for the primary care and support of a person with an intellectual or developmental disability.

**RH** – Residential Habilitation

**RHIO** – Regional Health Information Organization. Used by CCOs (with permission from the individual/family member) to access health related information input by primary care doctors and other medical facilities.

**RFP/A** – Request for Proposal (Applications)

**RMA** – Retrospective Monthly Accounting

**RN** – Registered Nurse

**RO** – Regional Office

**RSA** – Request for Service Authorization

**RSFO** – Revenue Support Field Office. Works in conjunction with OPWDD to ensure appropriate benefits are in place. (See FBEAM)

**RTC** – Residential Treatment Center

**RTF** – Residential Treatment Facility

## S

**SA** – Self-Advocacy

**SAME** – Skills Acquisition Maintenance and Enhancement

**SAMHSA** – Substance Abuse and Mental Health Services Administration

**SANYS** – Self-Advocacy Association of New York State

**SAP** – Staff Action Plan

**SARF** – Service Amendment Request Form , now referred to as SART

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**SART** - Service Amendment Request Tool

**SB** – Site-Based/ Support Broker

**SBDH** – Site Based Day Habilitation

**SBPV** – Site Based PreVoc

**SCR** – Statewide Central Registry

**SD** – Self-Determination

**SDM**- Supported Decision Making

**SDS** – Self-Directed Services

**SDX** – State Data Exchange (between SS and DOH)

**SED** – State Education Department / Seriously Emotionally Disturbed

**SEMP** – Supported Employment

**SFAC** – Statewide Forensic Advisory Committee

**SGA** – Substantial Gainful Activity

**SH** – Supported Housing

**SIB** – Self-injurious behavior

**SLMS** – Statewide Learning Management System

**SLP** – Speech/Language Pathology

**SMI** – Serious Mental Illness

**SMP** – Strategic Management Plan

**SNAP** – Supplemental Nutrition Assistance Program

**SNF** – Skilled Nursing Facility

**SNPs** – Special Needs Plans

**SNT** – Supplemental Needs Trust

**SOD** – Statement of Deficiency

**SOIRA** – State Operated Individualized Residential Alternative

**SPEAK UP** – Suicide Prevention, Education, Awareness, Knowledge, Understanding and Perseverance

**SPOA** – Single Point of Access

**SPOE** – Single Point of Entry

**SSA** – Social Security Administration

**SSDI** – Social Security Disability Income

**SSI** – Supplemental Security Income

**SSP** – State Supplemental Payment or System Security Plan

**START** – System, Therapeutic, Assessment, Resources & Treatment Model; Refer to CSIDD

**SUB** – Start-Up Broker

**SUD** – Substance Use Disorder

**SW** – Sheltered Workshop

## T

**TABS** – Tracking and Billing system. Each individual is assigned a unique TABS identification number

**TADA** – Temporary and Disability Assistance

**TBI** – Traumatic Brain Injury

**TDD** – Telephone Device for the Deaf

**TLA** – Time Limited Admission

**TRAID** – Technology-Related Assistance for Individuals



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with Disabilities

TRO – Temporary Restraining Order

TTL – Treatment Team Leader

TUB – Temporary Use Bed

TWP – Trial Work Period

TX – Treatment

## U

UAS – Uniform Assessment System

UM – Utilization Management

UR – Utilization Review

URC – Uniform Reporting Component

USDA – United States Dept of Agriculture

## V

VA – Veterans Administration

VBP – Value Based Payment

VC – Video Conference

VM/VMT – Vacancy Management (Team)

VMOD – Vehicle Modification

VO – Voluntary Operated / Valued Outcome

VOIRA – Voluntary Operated Individualized Residential Alternative

## W

WIC – Women, Infants and Children

WMS – Welfare Management System

## Counties Served

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Broome • Chemung • Chenango  
Cortland • Delaware • Fulton • Herkimer  
Madison • Montgomery • Oneida • Otsego  
Schoharie • Tioga • Tompkins

## Questions? Want more information?

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**You have BIG reasons to go small.**