

## Common Acronyms & Terms

### A

AA – Alcoholics Anonymous

ABLE (Accounts) – Achieving a Better Life Experience

ACA – Affordable Care Act

ACCES-VR – Adult Career & Continuing Education Services - Vocational Rehabilitation

ACE – Assisted Competitive Employment/Adverse Childhood Experience

ADA – Americans with Disabilities Act

ADM – Administrative Memorandum

ADL – Activities of Daily Living

AMAP – Approved Medication Administration Personnel

AOC – Administrator on Call

AOD – Administrator on Duty

APS – Adult Protective Services

ASD – Autism Spectrum Disorder

ASSD – Agency Supported Self Directed

ASMT – Assessment

AT – Assistive Technology

ATI – Alternative to Incarceration

### B

BDS – Broome Developmental Center / Brooklyn Developmental Center

BIPS – Balancing Incentive Programs

BITS – Bureau of Intensive Treatment Strategies

BOCES – Board of Cooperative Educational Services

BSP/BIP – Behavior Support Plan / Behavior Intervention Plan

BWE – Blind Work Expenses

### C

Care Coordination – Oversight of services combining developmental disability services and supports with health and wellness services.

Care Manager – Person who works for a CCO and will help you to navigate and coordinate services

CAB – Consumer Advisory Board (represents Willowbrook class)

CAH – Care at Home

CANs – Child and Adolescent Needs and Strengths (Comprehensive Assessment)

CAPA – Child Abuse Prevention Act

CAS – Coordinated Assessment System. Required assessment completed to show needs and wants of an individual. Slowly replacing the DDP-2 as it is more person-centered and involves input from the family/individual.

CBPV – Community Based PreVoc

CCO/HH – Care Coordination Organization/Health Home

CD – Chemical Dependency

CDC – Center for Disease Control and Prevention

CDPA – Consumer Directed Personal Assistance

CDR – Continuing Disability Review

CEO – Chief Executive Officer

CFA – Comprehensive Functional Assessment

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CFCO – Community First Choice Option

CFTSS – Child and Family Support Services

CH – Community Habilitation. Service provided to enhance skills needed to live more independently in their homes or in the community. Can include adaptive skill development, money management, travel training, leisure skills, social skills and more.

CHOICES – OPWDD system used by many agencies to share documents

CHUNNY – Children’s Home of Upstate NY

CIN – Client Identification Number (Medicaid Number)

CIT – Center for Intensive Treatment

CM/CCM – Care (Coordination) Manager

CMOR – Care Manager Observation Report

CMS/CCMS – Care (Coordination) Manager Supervisor or Center for Medicaid Services

COLA – Cost of Living Adjustment

CON – Certificate of Need

COS – Circle of Support

CP – Cerebral Palsy

CPEP – Comprehensive Psychiatric Emergency Program

CPS – Child Protective Services

CQI – Continuous Quality Improvement

COL – Council on Quality and Leadership

CR – Community Residence; also see IRA

CRO – Certified Residential Opportunity (includes IRAs and Family Care Homes)

CSB – Community Services Board

CSE/CPSE – Committee on (Preschool) Special Education

CSIDD – Crisis Services for Individuals with Intellectual

Disabilities; previously referred to as NY START

CSS – Consolidated Supports and Services

CTS – Community Transition Services

## D

DAC – Disabled Adult Child

DBT – Dialectical Behavioral Therapy

DC – Developmental Center

DD – Developmental Disabilities

DDP<sub>2</sub> – Developmental Disabilities Profile (version 2). Questionnaire used to provide an accurate and thorough description of the skills and challenges of a person with developmental disabilities that are related to their service needs.

DDPC – Developmental Disabilities Planning Council

DDRO – Developmental Disabilities Regional Office (OPWDD is divided up amongst 5 regions which cover New York State. Families must interact with the DDRO which oversees the county they reside in).

DDSO – Developmental Disabilities Service Organization/ Office

DH – Day Habilitation. Service focused on giving participants the personal, social and vocational supports needed to live in their community. Programming varies depending on each individual’s needs and interests.

DHWOW – Day Habilitation Without Walls

DME – Durable Medical Equipment

DNR – Do Not Resuscitate

DOCCS – Dept. of Corrections and Community Supervision

DOH – Department of Health

DOL – Department of Labor

DPP – Direct Provider Purchased

DSO – Developmental Services Office

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DSP – Direct Support Professional

DSRIP – Delivery System Reform Incentive Payment Plan

DSS – Department of Social Services

DT – Day Treatment

DQA – Division of Quality Assurance

DQI – Division of Quality Improvement

## E

EAA – Eligibility Assessment and Authorization Tool

EBT – Electronic Benefit Transfer

EHR – Electronic Health Record

EI – Early Intervention

EIE – Earned Income Exclusion

Eligibility – Process by which an individual is found to have a qualifying OPWDD condition and able to apply for OPWDD services.

EMOD – Environmental Modification

EMR – Electronic Medical Record

EO – Executive Order

ETP – Employee Training Program

## F

FA – Functional Assessment

FAQ – Frequently Asked Questions

FBA – Functional Behavior Assessment

FC/FCH – Family Care or Family Care Home. One type of residential opportunity offered by OPWDD.

FCP – Family Care Provider

FD – Front Door. First point of contact in obtaining OPWDD eligibility and services

FET – Family Education and Training

FI – Fiscal Intermediary (Acts as the banker for those who have a Self-Direction Plan)

FIDA – Fully Integrated Dual Advantages (brings Medicaid and Medicare together)

FMS – Fiscal Management Service

FOIL – Freedom of Information Law

FRR/FSRR – Family (Support) Reimbursed Respite. Service offered in a Self-Direction plan that helps pay for respite services.

FSR – Free Standing Respite

FSS – Family Supports and Services. These are often grant funded services offered by some provider agencies in addition to OPWDD waiver services.

FTE – Full time employees

## G

GAF – Global Assessment of Functioning

GDH – Group Day Habilitation

GID – General Income Disregard

Guardian – A party appointed by a court to make or assist a person to make personal and/or financial decisions in situations in which the person is deemed not to have capacity to make those decisions.

## H

HARP – Health and Recovery Plan

HCBS Waiver – Home and Community Based Waiver (allows individual to access different services)

HCR – Home Community Renewal

HH – Health Home

HHA – Health Home Aide

HHUNY – Health Homes of Upstate NY

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HIE – Health Information Exchange

HIP – Head Injury Protocol

HIPPA – Health Insurance Portability and Accountability Act

HIT – Health Information Technology

HMO – Health Maintenance Organization

HOYO – Home of Your Own

HRC – Human Rights Committee. Committee which has the responsibility to protect the rights of persons whose behavior support plans incorporate the use of any restrictive/intrusive intervention and/or limitation on a person's rights in order to prevent, manage, and/or control challenging behavior.

HRIS – Human Resource Information System

HRSN – Health Related Social Needs

HS – Habilitation Specialist

HUD – Housing and Urban Development

## I

IAM – “I Am Me” Assessment. Required (at least) annually and completed by the Care Manager in conjunction with the individual/family member and supports to identify goals/wants/needs. Informs and acts as the foundation of a Life Plan.

IBR – Institute of Basic Research

IBS – Intensive Behavioral Supports

ICDS – Integrated Care Delivery System

ICF – Intermediate Care Facility

ICS – Individualized Community Services

I/DD – Intellectual or Developmental Disability

IDT – Inter Disciplinary Team

IDEA – Individuals with Disabilities Education Act

IDGS – Individual Directed Goods and Services

IEP – Individualized Education Plan. Prescription of services for individuals receiving educational services

IMS – Information Management Solutions

IMU – Incident Management Unit

IPOP – Individualized Protective Oversight Plan

IPP – Individual Program Plan

IPSIDD – Independent Practitioner Services for Individuals with Developmental Disabilities

IRA – Individualized Residential Alternative; sometimes referred to as “group homes”. One type of residential opportunity offered by OPWDD.

IRC – Incident Review Committee

ISH – Individualized Supportive Housing

IRMA – Incident Report and Management Application

IRWE – Impairment Related Work Expenses

ISE – Individualized Service Environment

ISP – Individualized Service Plan; now referred to as a “Life Plan”

ISPM – Individualized Services Planning Model

ISS – Individualized Supports and Services

IUR – Independent Utilization Review

IT – Information Technology

## J

JC – Justice Center

## L

LCED – Level of Care Determination (individual must meet annual criteria to remain eligibility for HCBS Waiver and CCO services).

LCSW – Licensed Master of Social Work

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**LDSS** – Local Department of Social Services (responsible for Medicaid Oversight)

**LGBTQIA2S+** - Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning, Intersex, Asexual, Two-Spirit, and the countless affirmative ways in which people choose to self-identify

**LIHWAP** – Low Income Household Water Assistance Program

**LOC** – Level of Care; also see “LCED”

**LOI** – Letter of Introduction

**LP /Life Plan** – A required plan for all individuals receiving OPWDD services which acts as the prescription of services and explains the individual’s wants, needs, goals and services. Reviewed at least twice per year.

**LPN** – Licensed Practical Nurse

**LRE** – Least Restrictive Environment

**LST** – Life Sustaining Treatment

**LTC/LTCC** – Long Term Care (Coalition)

**LTSE** – Long Term Sheltered Employment (Workshop)

**LTSS** – Long Term Services and Supports

## M

**MA** – Medicaid. Medicaid is required for payment of OPWDD services and supports, unless an agreement for self-pay is developed.

**MAPP** – Medicaid Analytics Performance Portal

**MAS** – Medicaid Answering Services (Medicaid Transportation)

**MBI** – Medicare Beneficiary Identifier (Medicare Number) / Medicaid Buy In

**MC/MCO** – Managed Care (Organization)

**MCT** – Mobile Crisis Team

**MediSked** – Electronic Health Record used by CCOs

**MFP** – Money Follows the Person

**MH** – Mental Health

**MHA** – Mental Health Association

**MHL** – Mental Hygiene Law

**MHLS** – Mental Hygiene Legal Service

**MMC** – Medicaid Managed Care

**MOLST** – Medical Orders for Life-Sustaining Treatment

**MOU** - Memorandum of Understanding

**MRT** – Medicaid Redesign Team

**MSC** – Medicaid Service Coordinator; now referred to as “Care Manager”

**MSDS** – Material Safety Data Sheet

**MSW** – Master of Social Work

## N

**NA** -Nurse Administrator

**NCI** – National Core Indicators

**NF** – Nursing Facility

**NFP** – Not for Profit

**NOD** – Notice of Decision/Determination

**NOT** – Notice of Termination

**NP** – Nurse Practitioner

**NSB** – Non Site Based

**NYSED** – New York State Education Department

## O

**OAA** – Older Americans Act

**OASAS** – Office Addiction Services and Supports / Office of Alcoholism and Substance Abuse Services

**OCFS** – Office of Child and Family Services

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OIG – Office of the Inspector General

OMH – Office of Mental Health

OMIG – Office of the Medicaid Inspector General

OMRDD – Office of Mental Retardation and Developmental Disabilities (now OPWDD)

OPTS – Options for People Through Services

OPWDD – Office of People with Developmental Disabilities

OSHA – Occupational Safety and Health Administration

OT – Occupational Therapy

OTDA – Office of Temporary and Disability Assistance

OTPS – Other Than Personal Services

## P

PA – Personal Allowance / Physician's Assistant/ Prior Authorization/ Provider Agreement/ Public Assistance

PACE – Program for All-Inclusive Care for the Elderly

PAG – Provider Assigned Goal

PASSR – Preadmission Screen and Resident Review

PASS – Plan for Achieving Self-Support

PCP – Primary Care Physician / Person Centered Planning

PCSP – Person Centered Service Plan

PCSS – Plan of Care Support Services

PCP – Person Centered Planning or Primary Care Physician

PD – Parental Deeming; the process whereby parental income of an individual under 18 is waived and exempt. Medicaid is subsequently determined based on need (via a county disability determination) and on the applying individuals' resources and income only.

PEP – Personal Expenditure Plan

PERS – Personal Emergency Response Systems

PESS – Property Essential to Self-Support

PFFS - Private Fee-for-Service

PHI – Protected Health Information

PHR – Personal Health Record

PINS – Person in need of Supervision

PNP – Psychiatric Nurse Practitioner

POCA – Plan of Corrective Action

POMs – Personal Outcome Measures

PPO – Preferred Provider Organization

PPSNA – Protection of People with Special Needs Act

PRA – Personal Resource Allocation

PRAISE – Promoting Relationships and Implementing Safe Environments

PROMOTE – Positive Relationships Offer More Opportunities to Everyone

PSA – Protective Services Adult

PSYCKES – Psychiatric Services and Clinical Knowledge Enhancement System

PT – Physical Therapy

PTSD – Post-Traumatic Stress Disorder

PWS – Prader-Willi Syndrome

PTE – Pathways to Employment

## Q

QA – Quality Assurance

QI – Quality Improvement

QIDP – Qualified Intellectual Disabilities Professional

QR/QRT – Quality Review (Team)

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## R

RA – Risk Assessment

RC – Rehabilitation Counselor

Respite – Indirect service which provides temporary relief to people who are responsible for the primary care and support of a person with an intellectual or developmental disability.

RHIO – Regional Health Information Organization. Used by CCOs (with permission from the individual/family member) to access health related information input by primary care doctors and other medical facilities.

RFP/A – Request for Proposal (Applications)

RMA – Retrospective Monthly Accounting

RN – Registered Nurse

RO – Regional Office

RSA – Request for Service Authorization

RSFO – Revenue Support Field Office. Works in conjunction with OPWDD to ensure appropriate benefits are in place

RTC – Residential Treatment Center

## S

SA – Self-Advocacy

SAME – Skills Acquisition Maintenance and Enhancement

SAMHSA – Substance Abuse and Mental Health Services Administration

SANYS – Self-Advocacy Association of New York State

SARF – Service Amendment Request Form

SB – Site-Based/ Support Broker

SBDH – Site Based Day Habilitation

SBPV – Site Based PreVoc

SCR – Statewide Central Registry

SD – Self-Determination

SDM- Supported Decision Making

SDS – Self-Directed Services

SDX – State Data Exchange (between SS and DOH)

SED – State Education Department / Seriously Emotionally Disturbed

SEMP – Supported Employment Medicaid Program

SFAC – Statewide Forensic Advisory Committee

SGA – Substantial Gainful Activity

SH – Supported Housing

SIB – Self-injurious behavior

SLMS – Statewide Learning Management System

SLP – Speech/Language Pathology

SMI – Serious Mental Illness

SMP – Strategic Management Plan

SNAP – Supplemental Nutrition Assistance Program

SNF – Skilled Nursing Facility

SNPs – Special Needs Plans

SNT – Supplemental Needs Trust

SOD – Statement of Deficiency

SOIRA – State Operated Individualized Residential Alternative

SPEAK UP – Suicide Prevention, Education, Awareness, Knowledge, Understanding and Perseverance

SPOA – Single Point of Access

SPOE – Single Point of Entry

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SSA – Social Security Administration

SSDI – Social Security Disability Income

SSI – Supplemental Security Income

SSP – State Supplemental Payment

START – System, Therapeutic, Assessment, Resources & Treatment Model; Refer to CSIDD

SUB – Start-Up Broker

SUD – Substance Use Disorder

SW – Sheltered Workshop

## T

TABS – Tracking and Billing system. Each individual is assigned a unique TABS identification number

TADA – Temporary and Disability Assistance

TBI – Traumatic Brain Injury

TDD – Telephone Device for the Deaf

TLA – Time Limited Admission

TRAID – Technology-Related Assistance for Individuals with Disabilities

TRO – Temporary Restraining Order

TTL – Treatment Team Leader

TUB – Temporary Use Bed

TWP – Trial Work Period

TX – Treatment

## U

UAS – Uniform Assessment System

UM – Utilization Management

UR – Utilization Review

URC – Uniform Reporting Component

USDA – United States Dept of Agriculture

## V

VA – Veterans Administration

VBP – Value Based Payment

VC – Video Conference

VM/VMT – Vacancy Management (Team)

VO – Voluntary Operated / Valued Outcome

VOIRA – Voluntary Operated Individualized Residential Alternative

## W

WIC – Women, Infants and Children

WMS – Welfare Management System

## Questions? Want more information?

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